



**TAMILNADU TEXTBOOK AND EDUCATIONAL
SERVICES CORPORATION
TENDER DOCUMENT
FOR “PRINTING (ON NEWSPRINT) AND DELIVERY
OF SUPPLEMENTARY LEARNING MATERIAL
(BRIDGE COURSE MATERIAL)
ON RATE CONTRACT BASIS
FOR 2021**

1.	ADVERTISED ON	:	01.01.2021.
2.	PRE-BID MEETING	:	08.01.2021. at 03.00 p.m
3.	LAST DATE & TIME FOR SUBMISSION OF TENDER	:	19.01.2021. at 02.00 p.m
4.	DATE & TIME OF OPENING OF TECHNICAL BIDS	:	19.01.2021 at 02.30 p.m

**TAMILNADU TEXTBOOK AND EDUCATIONAL SERVICES
CORPORATION**

No,68,College Road,
Chennai – 600 006.
Tamil Nadu, India
Phone: 044-28275851, 044-28278244
Fax:044-28224493

**Email: jdtntbesc@outlook.com,
Website: <http://www.textbookcorp.tn.gov.in>**

**FOR “PRINTING (ON NEWSPRINT) AND DELIVERY OF
SUPPLEMENTARY LEARNING MATERIAL (BRIDGE COURSE
MATERIAL) ON RATE CONTRACT BASIS FOR THE YEAR 2021**

TABLE OF CONTENTS		
Sl. No.	Subject	Page No.
1.	Scope of Tender	3
2.	Notice Inviting Tender	4
3.	Special Instructions and Check List	6
4.	Instructions to the Bidders (ITB)	9
5.	General (Commercial) conditions of the contract	12
6.	Special Conditions of the Tender	32
7.	Letter of the Tenderer	42
8.	Statements and Declarations	46
9.	Bill of Quantities (Price Bid for the scope of work as specified in the tender document)	59
10.	Details of Delivery Points for supply	60 - 64

1. SCOPE OF TENDER

FOR “PRINTING (ON NEWSPRINT) SUPPLEMENTARY LEARNING MATERIAL (BRIDGE COURSE MATERIAL) ON RATE CONTRACT BASIS FOR THE YEAR 2021

The objective of the Tamil Nadu Textbook and Educational Services Corporation, (herein after referred as “The Corporation”) is to print quality Textbooks in Tamil and English medium and Minority languages for all classes from I Std to XII Std and supply to School Children studying in Government / Government aided / Private schools for every year.

The scope of work as based on the new requirement is of anchoring / facilitating the educational efforts of students & teachers during remote education with innovatively packaged Supplementary Learning Material. This will supplement textbooks and in turn will be supplemented by Kalvi TV video lessons. Now SCERT will create the content, proof-read, design and provide the layout of the bridge course material to be printed worksheets in soft copy to the TNTB&ESC so that the all bidders to have uniform layout format. The scope is articulated as **“PRINTING AND DELIVERY OF SUPPLEMENTARY LEARNING MATERIAL (BRIDGE COURSE MATERIAL) ON RATE CONTRACT BASIS” in consultation with SCERT.**

In this regard, supplementary learning material under Learning Enhancement Plan (LEP) or otherwise, comprising both curricular and other content related to curricular, co-curricular, extra-curricular and general knowledge, as decided/approved by TNSCERT to supplement textbooks for classes from 2 to 9 is proposed to be printed on the request by the user departments like TNSCERT, SS, etc,. The above **PRINTING ON NEWSPRINT AND DELIVERY OF SUPPLEMENTARY LEARNING MATERIAL (BRIDGE COURSE MATERIAL)**, is proposed to be carried out under rate contract basis in accordance with the procedures laid down in the Tamil Nadu Transparency in Tenders Act, 1998 and the Tamil Nadu Transparency in Tenders Rules, 2000 for which necessary newsprint paper will have to be arranged by the bidder.

The Corporation proposes to print supplementary learning material (BRIDGE COURSE MATERIAL) at an estimated cost of Rs.10.00 crore for Classes 2 to 9 by entering into Rate Contract as per specifications laid down in the Tender Documents. The successful Tenderers shall be empanelled as part of the rate contract and shall print the supplementary learning material after completing the allied works and deliver them to the delivery points as directed by the Corporation.

The Tamil Nadu Transparency in Tenders Act, 1998 and the Tamil Nadu Transparency in Tenders Rules, 2000 shall apply to this Tender. The successful Tenderers shall work closely with the Corporation and TNSCERT in achieving the scheduled targets.

TAMILNADU TEXTBOOK AND EDUCATIONAL SERVICES CORPORATION,
CHENNAI-600 006.

Phone: 044-28275851, 044-28278244
 Fax No: 044-28224493, 044-28241116
 E.mail jdtntbc@outlook.com

“EVK Sampath Maaligai”
 No.68, College Road,
 Chennai-600 006.

2. NOTICE INVITING TENDER

Rc.No. 13410 / PUR-1 / 2020

Sealed tenders are invited from the Printers for **PRINTING (ON NEWSPRINT) AND DELIVERY OF SUPPLEMENTARY LEARNING MATERIAL (BRIDGE COURSE MATERIAL)**. Bidding will be conducted under two cover system conforming to Tamilnadu Transparency in Tender's Act-1998 and Rules 2000.

1.	Name of the work	:	PRINTING (ON NEWSPRINT) AND DELIVERY OF SUPPLEMENTARY LEARNING MATERIAL (BRIDGE COURSE MATERIAL) on Rate Contract Basis for the year 2021.
2.	Cost of Tender Document	:	Rs.10,000/- Payable in the form of Demand Draft/ Pay Order drawn from a Nationalised / Scheduled Bank in favour of “ Tamilnadu Textbook and Educational Services Corporation ” payable at Chennai.
3.	Tender Documents Available at	:	Tamilnadu Textbook and Educational Services Corporation, EVK Sampath Maaligai, 68, College Road, Chennai-6. The same may also be downloaded free of cost from the following websites: a) http://www.textbookcorp.tn.gov.in b) http://www.tenders.tn.gov.in

4	Earnest Money Deposit (EMD)	:	Rs.1,00,000/- (Rupees one lakh only)
5.	Date of Pre-Bid Meeting	:	08.01.2021 at 03.00 p.m
6.	Last Date and Time for submission of bids	:	19.01.2021 upto 02.00 p.m
7.	Due date and time for opening of Technical Bids	:	19.01.2021 at 02.30 p.m. If the due date happens to be a holiday, the bids will be received and opened on the next working day.
8.	Contract Period	:	One Year from the date of entering into agreement.

Consortium bids / Agents for Printers/Publishers who are not in possession of own printing machines are not acceptable. For all other conditions / instructions please refer bid document. [The Proprietor/ any one of the Partners of the firm (in case of Partnership) / any authorized person (in case of Private Limited) will be the tenderer for all purpose of the Tender.]

The Corporation shall not be responsible for any postal delay or any loss of Tenders in transit. The Managing Director of the Corporation reserves the right to amend or withdraw any of the Terms and Conditions in the Tender Document or to cancel / reject all the tenders received without giving any notice or assigning any reason therefor.

The Tenderers are requested to view the above Websites for any changes / amendments / corrigenda in the Tender which may be issued upto 2 days before the last date for submission of the Tender.

**Managing Director
Tamil Nadu Text Book
and Educational Services
Corporation Tender
Inviting Authority**

3. SPECIAL INSTRUCTIONS FOR SUBMISSION OF BIDS AND CHECKLIST.

a. Special Instructions

1. All pages of the Technical Bid should be signed by authorized signatory whose name should be communicated to the Corporation with office seal without any omission, failing which the tender shall be summarily rejected.
2. The copies of performance certificate and Bankers certificates enclosed for the bids should be identified as the documents submitted by the bidder over the signature with office seal.
3. Any document / credential submitted without signature of authorized persons will not be considered for evaluation.
4. Bidder should produce the originals for the performance / client certificate for verification whenever required with the copies of those certificates enclosed along with the bid.

The downloaded documents shall be properly page numbered and spiral bound and submitted along with necessary documents free of cost.

**Managing Director
Tamil Nadu Text Book and
Educational Services Corporation
Tender Inviting Authority**

Check List

Tenderers shall fill in the check list given below :

I. PART – A COVER – (TECHNICAL BID)

SL. NO.	DESCRIPTION	Please State Yes or No	Please indicate the relevant page no.
1.	Whether the Tender is submitted in two covers as Part-A Cover (Technical Bid) and Part-B Cover (Price Bid)?		
2.	Whether the prescribed Earnest Money Deposit (EMD) in the form of Demand Draft drawn on any Nationalised Bank in favour of the “Tamilnadu TextBook and Educational Services Corporation, Chennai,” payable at Chennai is enclosed?		
3.	Whether Profile of the Company as per Annexure II is enclosed?		
4.	Whether the details of the machineries for printing as per Annexure III including documentary evidence in support of the availability are enclosed?		
5.	Whether the Annual Turnover statement for any three consecutive financial years from 2016-2017 to 2019-2020 duly certified as per Annexure IV (a) is enclosed?		
6.	Whether Banker’s certificate for cash credit facility as per Annexure IV (b) is enclosed?		
7.	Whether the details of printing work done/print orders executed during the past <u>two</u> years as on <u>15.12.2020</u> (as subsidiary and parent company) as per Annexure V are enclosed?		
8.	Whether Letter of Authorization / Power of Attorney for signing the Tender Document as per Annexure VI is enclosed on a Non-Judicial Stamp Paper of value of not less than Rs.20/-?		

9.	Whether Declaration in Annexure – VII for not having been blacklisted either by TamilNadu Text Book and Educational Services Corporation or by any other Govt. / Govt. undertaking is enclosed?		
10.	Whether Declaration in Annexure – VIII duly signed by the Tenderer is enclosed?		
11.	Whether a Declaration in Annexure IX that Tender forms downloaded from the website have not been tampered is enclosed?		
12	Whether the Tender Document in original are duly signed in each page by the authorized signatory?		
13	Whether Photo copy for any three consecutive financial years from 2016-2017 to 2019-2020 Income Tax Returns duly signed by the Auditor are enclosed?		
14	Whether duly attested Photo copy of the Certificate of Registration under GST is enclosed?		
15	Whether duly attested copies of the partnership deed of the company is enclosed in case of partnership firm?		
16	Whether duly attested copy of the Certificate of Registration under Press and Registration of books Act 1867 is enclosed?		
17	Whether the change in address of the Press has been incorporated in the Certificate of Registration if the press is shifted to new location?		
18	Whether duly attested copy of the latest property demand notice or receipt for payment of property tax or telephone bill or 1 st page of Bank pass book towards address proof for both Registered office and Work place are enclosed?		
19	Whether a Self Certificate of quality of Newsprint paper in Annexure X is enclosed ?		

II. PART – B COVER(PRICE-BID)

SL.NO	DESCRIPTION	Please state Yes or No
1.	Whether Price-Bid in Part B as per Annexure XI duly filled-in and signed is enclosed for printing and delivery of supplementary learning material and allied works?	

All pages of the Price Bid should be signed by authorized signatory whose name should be communicated to the Corporation with office seal without any omission, failing which the tender shall be summarily rejected.

4. INSTRUCTIONS TO THE BIDDERS (ITB)

1. General Instructions

The Bidders are requested to go through the instructions, terms, conditions and specifications given in the Tender Document carefully. Omissions or failure to furnish any or all the required information in the Tender Document shall result in rejection of their bid.

2. Definition of Terms and Expansion of Abbreviations:

1.	Tenderer/Bidder	Tenderer / Bidder means Proprietor / Partners / Director of the Firm / Company / Pvt. Ltd.
2.	Successful Tenderer	Successful Tenderer means the Tenderer who is empanelled as part of the rate contract through the tender process and whose offer is accepted by the Tender Accepting Authority. (at the price arrived at by the Corporation after negotiation with L1.)
3.	Printer	Printer means one who is having the required capacity of machineries and other manpower and infrastructure facilities to complete the work as per scope of tender, based on their capacity/experience in printing textbooks, cards and or publishing & printing of newspaper and books/periodicals and/or equivalent printing work
4.	Day	A day means a calendar day.
5.	Contract Price	Contract Price means the sum for which the tender is accepted towards completing the work as per scope of the tender.
6.	Purchaser	Purchaser means the TamilNadu Textbook and Educational Services Corporation on behalf of the Government of Tamil Nadu, School Education Department (SED).
7.	Delivery Point	Delivery point means about 120 District Educational offices or any other locations within Tamil Nadu State as specified in the work order.

8.	TNTB & ESC, the corporation	Tamil Nadu Corporation Textbook and Educational Services Corporation.							
9.	Printing & Supply	PRINTING (ON NEWSPRINT) AND DELIVERY OF SUPPLEMENTARY LEARNING MATERIAL (BRIDGE COURSE MATERIAL) for the year 2021 to execute works as specified by TNSCERT, according to the scope of this tender, in the specific work order.							
10.	Booklet Specification:	<p>Format related to printing:</p> <p>i) A4 page size: 20.5 x 28 cms ii) Printable area: 17 x 25 cms, iii) At page levels of 16 / 24/ 32 / 40 to 128 pages in Multi color (CMYK) or in multiple_sections of similar configurations.</p> <p>In Standard newsprint paper with the following specifications:</p> <table border="1"> <tr> <td>1. Weight : 45 GSM</td> <td rowspan="4">Standard as per IS 11688:1999 (Reaffirmed 2016)</td> </tr> <tr> <td>2. Brightness: Min.52%</td> </tr> <tr> <td>3. Opacity: Min. 90%</td> </tr> <tr> <td>4.Tear Index, mN.m²/g, CD Min. 4.5</td> </tr> <tr> <td colspan="2">In general, Standard News Print Paper shall be free from specs, Shives, Pin holes and Wrinkles</td> </tr> </table>	1. Weight : 45 GSM	Standard as per IS 11688:1999 (Reaffirmed 2016)	2. Brightness: Min.52%	3. Opacity: Min. 90%	4.Tear Index, mN.m ² /g, CD Min. 4.5	In general, Standard News Print Paper shall be free from specs, Shives, Pin holes and Wrinkles	
1. Weight : 45 GSM	Standard as per IS 11688:1999 (Reaffirmed 2016)								
2. Brightness: Min.52%									
3. Opacity: Min. 90%									
4.Tear Index, mN.m ² /g, CD Min. 4.5									
In general, Standard News Print Paper shall be free from specs, Shives, Pin holes and Wrinkles									
11.	TNSCERT	Tamil Nadu State Council for Educational Research and Training							
12.	SED	School Education Department, Government of Tamil Nadu.							
13.	EMD	Earnest Money Deposit							
14.	SD	Security Deposit							
15.	ITB	INSTRUCTIONS TO THE BIDDERS							
16.	DEO	District Educational Offices.							
17.	LOA	Letter of Acceptance							
18.	MSME	Micro, Small & Medium Enterprises Department.							
19.	NSIC	National Small Industries Corporation.							
20.	DIC	Department of Industries & Commerce.							

3) Bid Document

The Bid Document consists of the following

i	Scope of Tender
ii	Notice Inviting Tender
iii	Special Instructions for submission of bids & Checklist
iv	Instructions to the Bidders
v	Special Conditions of the Tender
vi	Letter of Tenderer
vii	Technical Specification for Printing of Supplementary Learning Materials (Annexure – I)
vii	Profile & Machinery Details of the Tenderer (Annexure II &III)
viii	Statements and Declarations (Annexure IV to IX)
ix	Self Certification of Quality (Annexure X)
x	Price bid for scope of work specified in tender document (Annexure XI)
xi	List of 120 DEOs (Annexure XII)

5. GENERAL (COMMERCIAL) CONDITIONS OF THE CONTRACT

“PRINTING (ON NEWSPRINT) AND DELIVERY OF SUPPLEMENTARY LEARNING MATERIAL (BRIDGE COURSE MATERIAL) ON RATE CONTRACT BASIS”

The tenderer shall have the capacity, capability and competency of fulfilling the requirements of the SED based on the special nature of the scope of the tender as specified below:

1. The “supplementary learning material prepared by TNSCERT purely based on curriculum”, will be given to the tenderer in Tamil and English as specific items of work by TNSCERT.
2. The tenderer should have the capability to print the finalized supplementary learning material, in Tamil and English as is required in the finalized supplementary learning material, in the format and in standard newsprint paper with the following specifications:

Format related to printing (i) A4 size: 20.5 x 28 cms, (ii) Printable area: 17 x 25 cms, (iii) At page levels of 16 / 24/ 32 / 40 to 128 pages in Multi color (CMYK) in multiple_sections of similar configurations.

In Standard newsprint paper with the following specifications:

1. Weight : 45 GSM	Standard as per IS 11688:1999 (Reaffirmed 2016)
2. Brightness: Min.52%	
3. Opacity: Min. 90%	
4.Tear Index, mN.m ² /g CD Min. 4.5	
In general, Standard News Print Paper shall be free from specs Shives, Pin holes and Wrinkles	

3. The tenderer should be able to procure and/or ramp up the procurement of newsprint paper on their own to fully meet the print production requirements, following all the approval/legal/duty payment requirements of both the Central government and the State government of Tamil Nadu. The purchaser shall not be responsible for any delay on this account in complying with the work order.
4. The Tenderer should ensure usage of standard quality newsprint paper, for it to endure the handling process of the students and the teachers such that teachers/students are able to write their assignments, response sheets using writing

instruments like ball point pen/pencil on them. Suitable writing instructions may be given in the printed material at all times.

5. The Tenderer should have back up provisions for printing facilities to ensure that it does not affect the committed delivery schedules.

6. The Tenderer should have a good track record delivery of printed materials at numerous locations across all districts of Tamil Nadu throughout the year with an established presence and proven experience in handling transportation and logistics, in their normal course of operations.

7. The Tenderer should bundle the printed material by medium (Tamil and English) and then by Standard/class for the quantity to be delivered in 120 District Educational Offices or any other locations within Tamil Nadu specified in the work order.

8. The tenderer shall be responsible for effectively managing and monitoring the delivery process through a workflow such as, planned delivery schedule, tracking of cargo movement, tracking of the acknowledgement of the receipt of materials at the delivery points; and making such delivery workflow electronically accessible to the SED/the purchaser. The tenderer should possess proven and user- friendly / easy-to-use technology platform to support delivery and related operational processes in Tamil language in addition to English language in transparent manner.

9. The Capability of the tenderer includes the condition of having the needed business processes and implied abilities that are, currently developed and provided by the tenderer in their ordinary course of operations. Capabilities also includes the improvements to the requirements which can lead to improved efficiency/productivity such that the system becomes more adept in performing the requisite Integrated service within their Capacity.

6. Qualification Criteria

Minimum Eligibility Requirements

6.1 The Tenderer shall be a Printer and/or publisher who is in possession of printing machines and should be in the field of printing newspapers/tabloids/magazines/periodicals or printing books in Tamil and English Language **atleast for a period of two years as on 15.12.2020**.

6.2 The tenderer shall possess valid registration under Press and Registration Act 1867 issued by the competent Authority registered on or before 15.12.2020. (Copy of valid Certificate of Registration under Press and Registration Act 1867 issued by the competent authority should be notarized and enclosed).

6.3 Printing Capacity

6.3.1 The Tenderer shall own/have confirmed access to, during the period of the tender, the Printing facility with the required plant, Machinery **as per Annexure-III** with required Manpower at the Press. **(Documentary proof of list of Machineries and equipments should be notarized and enclosed).**

6.3.2 The Tenderer may note that all the Printing and binding machineries thus declared should be of the ownership of the bidder. The TNTB&ESC shall have all the rights to disqualify such bidders who at the time of inspection are found to have procured or hired any of the mentioned machineries through a long term / short term lease / MOU.

6.3.3 The TNTB&ESC shall have all the rights to disqualify such bidders who have misrepresented any fact in this regard.

6.3.4 The tenderer shall additionally have the capacity, capability and competency of fulfilling the requirements of the SED based on the special nature of the scope of the tender.

6.4. Minimum Storage Space

The Tenderer should have minimum storage space / godown of **3000 sq.ft.** either owned or hired for stacking the materials like newsprint and Printed material. **(Necessary supporting documents for ownership / lease / rent should be furnished).** The rental or lease agreement should cover the contract period.

6.5 Annual Turnover

Average Annual Turnover of the bidder during any three consecutive financial years from 2016-2017 to 2019-2020 shall not be less than **Rs.3.00 crores** (Rupees Three crores only) Certificate to be certified by the Chartered Accountant. **(Attach certificate from Chartered Accountant along with audited balance sheets and Profit and Loss Account Statement for these 3 financial years).**

6.6 The Tenderer shall have a minimum **cash credit facility of Rs.1.5 crores** exclusively for this work duly certified by the Banker. **(The original certificate in the prescribed format issued by the Nationalised/Scheduled Bank should be enclosed (Annexure IV (b)).**

6.7. Annual Accounts and I.T. Returns

The Tenderer should have filed Income Tax Returns for any three consecutive financial years from **2016-17 to 2019-20. (Self attested Copies of the IT returns attested by Chartered Accountant for these three years should be furnished).**

7.1 Pre-Bid Meeting

There will be a **Pre Bid meeting on 08.01.2021 at 03.00 p.m in the Tamil Nadu Textbook and Educational Services Corporation, DPI Campus, Chennai 600 006** during which the prospective Tenderers may seek oral and written clarifications about the Tender. The Tenderers shall view the Websites given in the Notice Inviting Tender for updated information like change in date / venue etc., of the Pre-Bid meeting as the Corporation may not be able to identify and communicate with the prospective Bidders at this stage. **Failure to attend the Pre-Bid meeting is not a disqualification as it is optional.** Clarification will be given in writing only for those queries of the prospective Tenderers as decided relevant by the purchaser. The rest of the clarifications shall be oral. The purchaser shall not be responsible for any lack of clarity with the tenderer with regard to the tender.

7.2. Clarification regarding the Tender Conditions

a) A prospective Bidder requiring any clarification with respect to any Tender condition may address the Tender Inviting Authority by letter and he will respond in writing to any relevant query regarding the Tender conditions. However correspondence in this regard or delay in getting reply from the Corporation shall not be taken as an excuse for delayed submission of tender or non submission of tender.

b) The clarifications to the relevant queries will also be uploaded on the website of the Corporation.

7.3. Amendments to the Tender

(a) The Corporation reserves the right to amend the tender condition on its own or on the basis of clarifications sought for by the prospective Bidders, solely at its discretion up to 48 hrs before (i.e) two days prior to the last date of submission

of Tender. Such amendments shall be uploaded on the **Websites:<http://www.tenders.tn.gov.in> & <http://www.textbookcorp.tn.gov.in>**

(b) Any addendum thus issued shall be part of the bidding document and shall be communicated in writing/e-mail/facsimile to all the purchasers of the bidding documents.

(c) At its discretion the Corporation may or may not extend the due date and time for the submission of bids on account of amendments / corrigendum, if any, issued subsequent to the date of Notice Inviting Tender.

(d) All the Bidders must periodically browse the above websites for any amendment or corrigendum issued in connection with this Tender. The Corporation will not be responsible for the failure of the Tenderer to update or to have comprehensive understanding of the provisions of this tender document including the changes announced through the websites.

7.4. Language of the Bid

The bid prepared by the Bidder as well as all correspondence and documents relating to the bid shall be written in English language only.

7.5. Non Transferability

The Tender Document sold to a Tenderer is **not transferable**. It shall not be used by others and if used by others it will be rejected.

7.6. Downloading of Tender Document

a) The tender document can be downloaded from the websites: <http://www.tenders.tn.gov.in> & <http://www.textbookcorp.tn.gov.in> on A4 size paper and computer print alone should be submitted in the form of a booklet. Submission of tender document in any other form will be rejected.

b) The Tenderer shall download corrigendum, if any, published subsequently and submit along with the tender. Otherwise the tender will be rejected. It is the responsibility of the Tenderer to check and have knowledge of any corrigendum / amendment issued and uploaded on the above websites.

c) The Tenderer shall download tender documents in original without any change / addition / deletion and correction. If any change / addition / deletion is detected at any stage including after the award of the tender, the EMD as well as S.D remitted by the Tenderer will be forfeited without any intimation and the Tenderer will also be black listed from participating in the subsequent tenders. Besides such Tenderers are liable to be prosecuted.

7.7. Cost of Tendering

The Tenderer shall bear all costs involved in the preparation and submission of tender and the Corporation shall in no case be responsible or liable for the costs of tendering incurred by the Tenderer, irrespective of the outcome of the tenders.

7.8 Bid Validity

1. Bid shall remain valid for a period of **Ninety days** (90days) after the deadline date for bid submission specified. **(A bid, valid for a period less than 90 days shall be rejected by the Corporation as non-responsive).**

2. In exceptional circumstances, prior to expiry of the original time limit, the Purchaser may request the bidders to extend the period of validity for a specified additional period. The request and the bidders responses shall be made in writing or by mail. A bidder may refuse the request without forfeiting his bid security (EMD). A bidder agreeing to the request will not be required or permitted to modify his bid, but will be required to extend the validity of his bid security for a period of extension.

8. Earnest Money Deposit :

8.1. An Earnest Money Deposit of **Rs. 1,00,000/- (Rupees one lakh only)** shall be paid along with the Technical Bid by way of Demand Draft obtained from a Nationalized / Scheduled Bank drawn in favour of "**Tamil Nadu Textbook and Educational Services Corporation, Chennai -600 006**" payable at **Chennai. Bank Guarantee towards EMD will not be accepted.**

8.2. Tenderers seeking exemption for payment of EMD should enclose the **copy of the certificate** issued by the Micro Small and Medium Enterprises (MSME) dept./ National Small Industry Corporation (NSIC) / Department of Industries Commerce (DIC) for exempting the tenderer from payment of EMD.

8.3 The EMD amount of the unsuccessful Tenderers will be returned after the award of the Contract pursuant to the selection of the successful Tenderer and the EMD amount held by the Corporation will not fetch any interest till it is refunded to the unsuccessful Tenderers.

8.4. The EMD amount of the successful Tenderer will be adjusted against the Security Deposit.

8.5. Any tender not accompanied by Demand Draft towards EMD as in Sub-Clause 6.16.1 or valid certificate of MSME / NSIC / DIC above shall be rejected summarily by the Corporation.

8.6. The EMD amount shall be forfeited

- (a) if the Tenderer withdraws the tender after opening of Technical Bid during the validity period specified in the tender document
- (b) in the case of a successful Bidder, if the Bidder fails to sign the agreement or to remit the SD within the specified time limit.
- (c) In addition to the above, the Corporation will blacklist the contractor without prejudice to any action that may be taken against the contractor.
- (d) If the bidder does not possess the machineries and equipments as certified by the tenderer in the Tender.

9. Submission of Tender :

9.1. Submission of Tender in Two Cover System

Tender shall be submitted in two parts in original i.e Part-A and Part-B. The Part-A cover shall contain the EMD and Technical Bid superscribed on the envelope as "Technical Bid- Part-A"- **"Tender for PRINTING (ON NEWSPRINT) AND DELIVERY OF SUPPLEMENTARY LEARNING MATERIAL (BRIDGE COURSE MATERIAL)"**. On the Part-A Cover, the Name and Address of the Tenderer shall be written and sealed.

The Part-B Cover shall contain the Price-Bid- superscribed on the envelope as "Price Bid Part-B"- **"Tender for PRINTING (ON NEWSPRINT) AND DELIVERY OF SUPPLEMENTARY LEARNING MATERIAL (BRIDGE COURSE MATERIAL)"**.

On the Part B Cover, the Name and Address of the Tenderer shall be written and sealed.

Both the Covers i.e., Part-A and Part-B shall be put in an envelope super scribing thereon **“Tender for PRINTING (ON NEWSPRINT) AND DELIVERY OF SUPPLEMENTARY LEARNING MATERIAL (BRIDGE COURSE MATERIAL)”** and the Name and Address of the Tenderer shall be written on that envelope and it shall be sealed. **The sealed envelope addressed to the Tender Inviting Authority i.e., The Managing Director of the Corporation shall be put in the box kept in the office of the Corporation within the scheduled time and date of submission of the Tender.** It may also be sent by Post so as to reach the office of the Corporation within the stipulated time and date of submission of the Tender. But the Corporation shall not be responsible for any postal delay or delay due to any other means of communication. Belated submission of Tenders by the Tenderers or belated receipt of Tenders by the Corporation shall result in summary rejection of such Tenders. If the last date scheduled for submission of the tender happens to be a Government holiday for any reason, the sealed tenders may be submitted on the next working day at the same time.

9.2 Documents to be furnished in the Part-A Cover in sequence indicated below:

- (a) Covering Letter.
- (b) Letter of Tenderer (to be duly signed by the authorized signatory in full with seal.)
- (c) Crossed Demand Draft or Exemption Certificate issued by the competent authority towards EMD.
- (d) Certificate of Registration under the Press and Registration of Books Act 1867.
- (e) Profile of the Company (Annexure II)
- (f) List of Printing machineries details including the Capacity for Pre Press, Press and Post Press. (Annexure III).
- (g) The Annual Turnover statement and Cash Credit Facility (Annexure IV (a) and (b))
- (h) Statement of printing work done/print orders executed during the past two years (Annexure V).

- (i) Letter of Authorization / Power of Attorney for signing the Tender Document shall be on a Non-Judicial Stamp Paper of value of not less than Rs.100/-. In the case of Public Sector Undertaking / Public/ Private Limited Companies, Authorization from the appropriate authority to sign the tender document must be enclosed along with Technical Bid. Tenders received without such authorization shall not be considered for further evaluation (Annexure VI).
- (j) I.T. Returns for the for any three consecutive financial years from 2016-2017 to 2019-2020 (self attested Photo copies of IT returns, to be enclosed).
- (k) GST Registration Number and PAN Card (Photo Copies to be enclosed).
- (l) Complete Audited Balance sheets with Profit and Loss statements for any three consecutive financial years from 2016-2017 to 2019-2020 (Photo copies certified by Chartered Accountant to be enclosed)
- (m) **10 Nos. of sample sheets of Standard Newsprint paper to be submitted** in the area along the full width of the reel and 3 Meter in length. (The samples shall be tagged with detachable identity card or mark. No printing or writing with indelible ink on the sample is permissible).
- (n) Self Certificate of quality of Newsprint paper in Annexure X
- (o) **List of Printing machineries available at the Tenderers unit including the capacity for Pre-press, Press and Post Press. (Self Attested Photo copies and Address Proof for the printing press to be Notarized and enclosed).**

All the other required documents along with enclosure as per checklist shall be enclosed.

9.3. (i) Details to be furnished in the Part- B (Price Bid)cover

- a) Covering letter.
- b) Bid Price for the work with each page signed, dated and stamped with the seal of the firm.

(ii) Instructions for filling up the Price Bid.

- a) The offer rate shall be unconditional.
- b) The bidder shall quote their rates per page for Printing (on Newsprint)

and delivery of supplementary learning material (BRIDGE COURSE MATERIAL) and its allied works as indicated in Price Bid as given in Annexure XI.

- c) The price shall be all inclusive except GST and no additional claim on any ground shall be entertained.
- d) Apart from the Schedule of Prices duly filled in, the Bidders shall not enclose any other documents or statements that influence the price except Discount/Rebate letter. In such an event, the Corporation shall summarily disqualify the Bidder and reject the bid.
- e) The printers should take into consideration the toll fees, loading and unloading charges etc., while quoting the rates.

9.4. Signing of Tender

- a) The tender shall be typed or written legibly in indelible ink and shall be signed by the Tenderer or a person duly authorized to bind the Tenderer to the contract. All pages of the tender shall be signed by the Tenderer or Person authorized to sign the Tender with the seal.
- b) Any alterations, corrections or overwriting in the Tender document shall be treated valid only if they are authenticated by full signature of the person authorized to sign the tender.

9.5. Period of validity of Rate

The rates quoted in the Tender shall be valid for a period of one year from the date of execution of the agreement. No price variation is allowed during the contract period of one year. However, the Managing Director of Tamil Nadu Text book and Educational Services Corporation may extend the period of contract for further one year on the same terms, conditions.

9.6. Mode of Submission of Samples:

- a) The Tenderers shall produce 10 samples sheets in the area along the full width of the reel and 3 Meter in length to be used for printing

as per the Specifications given in the Annexure –I Tender document along with Part-A cover (Technical Bid).

b) Tenders received without samples shall be summarily rejected.

9.7. Modification and Withdrawal of Tenders

- (a) Tenderers may modify or withdraw their tenders by giving notice in writing before the due date for submission.
- (b) The modification or withdrawal notice shall be prepared, sealed, marked and delivered in accordance with clause 9 above, with the outer and inner envelopes additionally marked “MODIFICATION” or “WITHDRAWAL” as appropriate.
- (c) No tenderer shall be allowed to withdraw/modify the tenders after the last date of submission of the tender.
- (d) Withdrawal or modification of tender between the deadline for submission of tenders and expiry of original validity period specified or as extended period may result in forfeiture of the EMD.

9.8. Opening of Tenders

- a) The Tenders received after the due date and time will not be considered. Tenders in unsealed cover or Tenders which are not signed in each page or in incomplete shape or signed in any other manner which is not in accordance with the instructions specified in the Tender Document will be rejected.
- b) Tenders will be opened at the scheduled date and time in the office of the Corporation in the presence of the Tenderers or their representatives who are authorised to represent the Tenderers. The representatives of Tenderers who attend the Tender opening shall produce the proof of their identity and the authorization letter from the Tenderers. Only one authorized person will be permitted to represent the Tenderer to attend the Tender opening.

- c) Envelopes marked **“WITHDRAWAL”** shall be read out first and their Tender shall not be opened. Subsequently all envelopes marked **“MODIFICATION”** shall be opened and the submission therein shall be readout.
- d) If the day fixed for opening of the tender happens to be a Government holiday for any reason, the sealed tenders shall be opened on the next working day at the appointed time.
- e) Part- A cover containing Technical Bid shall be opened first. The supporting documents shall be cross-checked, wherever required.

9.9. Criteria for Evaluation of Technical Bid

Any Tender not containing the required documents and not fulfilling the qualification criteria indicated in the Tender document shall be summarily rejected.

9.9.1 Prior to the detailed evaluation of bids, the committee constituted by Corporation will determine whether each Bid (a) meets the eligibility criteria (b) has been properly signed (c) is accompanied by the required EMD and (d) is substantially responsive to the requirements of the Bidding documents.

9.9.2 A substantially responsive bid is one which confirms to all the terms, conditions and specifications of the tender documents, without material deviation. A material deviation or reservation is one (a) which affects in any substantial way the scope, quality, or performance of the supply; (b) which limits in any substantial way, inconsistent with the tender documents, the Purchaser's rights or the Bidder's obligations under the contract; or (c) whose rectification would affect unfairly the competitive position of other bidders presenting substantially responsive bids.

9.10 Sample Testing for Tender Evaluation

- a) The samples submitted by the tenderer as per clause 9.6 shall be tested by the Corporation in any of Government Laboratories / Reputed Institutions.
- b) The following Tests of the samples of the Standard News Print Paper shall be conducted in any of the Governments Laboratories / Reputed Institutions.
 - i) **GSM**
 - ii) **Brightness**
 - iii) **Opacity**
 - iv) **Tear index**
- c) The Corporation reserves the right to test the samples at its discretion and in the event in the failure of samples in the test, the tender shall be summarily rejected.

9.11. Site visit:

- a) The premises and to norms machinery of the bidders who comply with the eligibility criteria as specified in **Clause 6.3** will be inspected for adherence. Inspection will be carried out by Corporation to check the compliance to the eligibility criteria and to assess their actual printing capacity with reference to the details furnished by the tenderer in the Annexures II & III, the availability of the plant, machinery and manpower, the infrastructure facility including storage space / godown available for stacking the materials.
- b) Further the original Certificates of Registration and Incorporation of the Company and the originals of all the relevant documents which the Technically Qualified Tenderers furnished along with the Tender shall also be verified.
- c) If the report of the Field Inspection / Site visit is adverse, the Technically Qualified Tenderer shall be disqualified and the Price Bid of such Tenderer shall not be opened.

9.12. Opening of Price Bid (Part – B Cover)

- a) Only the Price Bids of the Tenderers who are qualified in the Technical Bid shall be opened.
- b) The date, time and venue of opening of Part - B Cover i.e. Price Bid will be intimated separately to the eligible Tenderers
- c) The Price Bid will be opened on the intimated date and time in the presence of the Tenderers or their representatives who are authorized to represent the Tenderer. Only one authorized person will be permitted to represent the Tenderer to attend the Price Bid opening.

9.13. Evaluation of the Price Bid

The Price Bid of the technically responsive tenders shall be evaluated and compared in accordance with the criteria specified. In the evaluation of the Price Bid, the following procedures shall be adopted as per Tamil Nadu Transparency in Tenders Act, 1998 & Rules 2000.

- 1) In determining the lowest evaluated price, the following factors shall be considered:
 - a) the quoted price shall be corrected for arithmetical errors;
 - b) in cases of discrepancy between the prices quoted in words and in figures, lower of the two shall be considered;
 - c) The amount stated in the Bid will be adjusted by the Purchaser / Corporation in accordance with the above procedure for the correction of errors and, with the concurrence of the Bidder, shall be considered as binding upon the bidder. If the bidder does not accept the correct amount, the bid will be rejected.
 - d) Provided that where more than one Tender is submitted by the same Tenderer, the lowest eligible financial Tender shall be considered for evaluation.

- 2) The Bidder who has quoted the lowest rate as specified in Price bid (Annexure XI) will be considered as the L1 bidder.
- 3) The Corporation is empowered to negotiate with the L1 Tenderer. In case where two or more tenderers quoted the same price, the Corporation shall negotiate with L1 bidders & if necessary arrive at final negotiated price for the scope of work under this tender by entering into a rate contract with other technically qualified eligible Tenderers who match their price with the negotiated price of the L1 Tenderer.
- 4) Based on the printing capacity and on the requirement of Corporation, the total number of supplementary learning material to be printed will be apportioned among the L1 bidder and the other technically qualified eligible bidders who matches the negotiated rate, so as to reduce the turn-around time of 15-20 days per work order.
- 5) The L1 Tenderer shall not claim from the Corporation that the entire quantity of printing of supplementary learning material shall be done from him, if he is not able to supply that entire quantity within the turn-around time of 15-20 days per work order. He shall not question or raise any dispute as to the propriety and decision of the Corporation in apportioning the quantity of the printing as specified in sub clause (4) above

9.14 Approval of the Contract by the Board of Governor of the Corporation

The Contract shall be awarded only with the approval of the Tender Accepting Authority (Board of Governors) to the successful L1 Tenderer with whom negotiations were made and to the eligible Tenderers who will match their rates to the negotiated rate of the L1 Tenderer.

9.15. Right to Accept / Reject any or all Bids

- a) The Tender Accepting Authority i.e., the Board of Governors of the Corporation reserves the right to accept or reject any or all of the tenders including the lowest in full or in part without assigning any reasons thereof and without thereby incurring any liability to the Bidder or Bidders who may be affected financially or otherwise to this effect.
- b) After acceptance of the Tender by the Corporation, the Tenderer shall have no right to withdraw his Tender or claim higher rates.

9.16. Award of Contract

The rates for the printing and supply according to the scope of this tender document will be determined as per the Rule 31-A, Fixed Rate contract of the, Tamil Nadu Transparency in Tender Rules, 2000.

The rates quoted in the open tenders, from all eligible tenderers shall be taken into consideration.

- a) The rates quoted by the eligible lowest Tenderer in the open tender shall be compared with the prevailing market rate and the rates of the previous period and if the Tender Inviting Authority is of the view that the quoted rates are too high, the authority will negotiate with the Lowest Tenderer to ascertain whether further reduction in rates is possible.
- b) After negotiations, if the Tender Inviting Authority is of the view that the rates are still too high reference to prevailing market rates, the Tender Inviting Authority, after considering relevant factors, will determine and notify an appropriate rate, as the fixed rate.
- c) The approved rates will be intimated to all the qualified Tenderers by the Corporation through E-mail of the tenderer and notice board of TNTB & ESC. The qualified Tenderers, who accept the rates offered by the Corporation shall intimate **their acceptance within 3 (three) days**, from the date of issue of the communication

by E-mail. **The acceptance of the rates should be comprehensive and not partial.**

- d) Orders for printing and supply shall be placed on the basis of eligibility criteria indicated in the tender document including the capacity to supply, past performance of the printers where applicable, and giving due priority to the printer or printers who participated in the-tender and offered the lowest rate.
- e) Preference for award of print order to eligible printers :

For the purpose of implementation of the Rule 31.A, the bidder who has quoted the lowest rate will be considered as L1 bidder and the next lowest quoted rate will be considered as L2 bidder and so on.

9.17. Payment of Security Deposit :

9.17.1

- a)** Successful Tenderers along with their acceptance letter shall be required to furnish Security Deposit (SD) as a guarantee for **Rs. 5,00,000/- (Rupees five lakhs only)** for the performance of the Contract.
- b)** The Demand Draft shall be obtained from any one of the Nationalized Banks / Scheduled Banks drawn in favour of the "Tamilnadu Textbook and Educational Services Corporation, Chennai - 600 006" payable at Chennai. The EMD amount shall be adjusted against SD and the balance amount shall be remitted in the form of Demand Draft or in the form of unconditional irrevocable Bank Guarantee valid for **18 months**. Failure of the successful bidder to furnish the SD shall constitute sufficient grounds for cancellation of the award of contract and forfeiture of the EMD.

c) Tenderers who have been exempted from the payment of EMD under clause 8.2, should necessarily furnish the SD as per clause 9.17.

d) The SD shall be released to the Contractor on request after a period of 6 months from the performance of the Contract in full without deficiency or default, on settlement of all Print order bills awarded during the contract period and to the entire satisfaction of the Corporation. The SD so held by the Corporation, shall not earn any interest till it is released to the Contractor. The release of the SD is subject to the forfeiture clauses in the Tender Document.

9.17.2. Forfeiture of Security Deposit

- a) The SD shall be forfeited if the tenderer fails to execute the agreement within the stipulated time or fails to perform the contract or part of the contract.
- b) The SD shall also be liable for forfeiture for violation of any of the tender conditions or for the failure to supply the ordered quantity of goods in full properly and promptly.
- c) SD shall be forfeited if the tenderer refuses to accept the Print order during the contract period.

9.18. Execution of Agreement

- a) The successful Tenderers who accept the rates shall execute an agreement in person in the presence of witness in the prescribed form **within 3 (three) days from the date of submission of SD. The tenderer shall not authorize any other representative to execute the agreement, except the Public Limited/Private Limited, where authorized representatives are permitted.** The Agreement shall be part and parcel of the Contract and binding on the Corporation and the Printer.
- b) The Contractor shall not assign or make over the Contract, the benefit or burden thereof to any other person or persons or Body Corporate for the execution of the Contract or any part thereof.

- d) The enclosures, to the Tender Document, viz. the detailed final offer of the Successful Tenderer will form part of this contract. Wherever the offer conditions furnished by the Successful Tenderer are at variance with conditions of this contract, the latter shall prevail over the offer conditions furnished by the Successful Tenderer.
- d) The Tender conditions and other prescribed documents accompanying the tender documents will form an integral part of this contract.
- e) In the event of any change in entity/registration/Bank account details/Address/etc., the same should be informed to this Corporation well in advance with valid supporting documents. Supplementary agreements wherever this Corporation feels necessary, as per rules in force, shall be executed.

9.19. Interpretation

If any question / doubt arises with reference to the interpretation of any provisions of the Tender Document, the decision of the Managing Director of the Corporation shall be final and binding.

9.20. Corrupt or Fraudulent practices

The Corporation requires that Bidders observe the highest standard of ethics during the tender submission, evaluation processes and during the execution of printing. In pursuance of this policy, the Corporation defines (for the purposes of this provision) the terms set forth below as follows:

- (i) 'Corrupt practice' means offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the evaluation process or in contract execution.

(ii) 'Fraudulent practices' means a misrepresentation of facts in order to influence the evaluation process or execution of a contract/supply to the detriment of the Corporation and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the Corporation of the benefits of free and open competition.

(a) Will reject a proposal for award, if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

(b) Will declare a firm ineligible either indefinitely or for a stated period of time to be awarded a contract if it any time determines that the firm has engaged in corrupt and fraudulent practices in competing for or in executing the contract.

10. SPECIAL CONDITIONS OF THE TENDER

The Special Conditions of the Tender shall supplement the "INSTRUCTIONS TO THE BIDDERS"(ITB). The time and quality of Printing stipulated in the print order on the basis of the scope of the tender and the Annexure-I shall be deemed to be the essence of the Contract.

- a) The printing works will be awarded to the eligible tenderers at the negotiated rate accepted by the Tenderer. The quantum of work that will be awarded to the eligible tenderers will be based on an assessment of the printing capacity of the printers by the Corporation. In this respect the decision of the Managing Director of the Corporation shall be final.
- b) The Corporation reserves the right to place additional orders to the tenderer, if need arises, on the same terms and conditions.
- c) The successful tenderer shall furnish Security Deposit and execute an agreement with Corporation. The Print Order will be issued only after executing the agreement.

10.1. Assigning of Contract

The contract or any part/ share of interest in it shall not be transferred or assigned by the Successful Bidder directly or indirectly to any person or persons.

10.2. Delivery

10.2.1 The printed material shall be bundled as per the work order before giving delivery to the authorised representatives of the Corporation in the premises of the Corporation's Godowns or at the places of **120 DEOs or any other locations within Tamil Nadu State as directed by the Corporation.** The bundles shall be neatly packed, labeled and tied on four sides with jute twine or poly fiber tapes, all being done at the cost of the printer.

10.2.2 The bidders should take into consideration the transport charges, toll fees, loading and unloading charges etc while quoting the rates.

10.2.3 The duration for various operations involved in the production of supplementary learning material will be allowed as specified in the print / work order.

10.2.4 This will also apply to the printers (Tenderers) outside the State of Tamil Nadu. However any additional tax liability will have to be borne by the printers. (Tenderers)

10.2.5 Any notice to the successful Tenderer shall be deemed to be sufficiently served, if given or left in writing at their usual or last known place as given in the Tender document.

10.3. Method of Printing

10.3.1. Printers (Tenderers) shall print using CD supplied by the TNSCERT through the Corporation for the content supplied by TNSCERT..

10.3.2.The printer (Tenderer) shall furnish proofs for approval for the matter sent from time to time for carrying out the corrections therein, whenever necessary. Final copies shall be printed only after the final proofs are approved by the TNSCERT and print order is given by the Corporation. Digital proof should be submitted, before Machine proofing. No extra charges will be paid for Digital Proofing and attending to the author's/ TNSCERT's corrections.

10.3.3.The Printer shall not on any account print more than the specifically ordered quantity by the Corporation. The marginal number of copies, if any, printed in excess shall be delivered to Corporation at free of cost.

10.4 Payment Terms

1. Printing charges will be paid only after 100% receipt of ordered quantity.
2. 80% of the printing charges will be paid after the submission of claim as on account basis.
3. The final 20% will be paid within 30 days of submitting the final claim after electronically making all the delivery challans accessible to the Corporation. A hard copy of all the delivery challans may be submitted with the final claim. The final soft copy of the printed material may be submitted in CD form to the Corporation with the final claim/bill. The Printer has to furnish a self certificate with regard to Quality Assurance for the following while claiming the bill.

i	Size
ii	Content
iii	Quantity with Delivery points
iv	Rules stipulated in the agreement
v	Plate effacement Certificate

4. The Printer has to submit a single bill along with the prescribed format (Check list) and 10 nos of printed samples which will be furnished to the successful tenderers. Only the bills with prescribed enclosures as given above will be acknowledged as claim by the Corporation.
5. The Corporation has the right to recover any unrecovered dues of any bill in the subsequent outstanding bills of the Printers
6. GST will be paid as per rules in force. Any changes / modification in implication of GST during the contract period will be enforced as and when it occurs.

10.5. Liquidated Damages and Penalty

- 10.5.1.** If the printer **fails to deliver** the Supplementary Learning Materials and its Allied Works as per the Print/Purchase Order and the Delivery Schedule specified by the Corporation, penalty at **0.1% per day of delay** of the charges payable will be levied for the delayed supply of quantity. The delay in supply of Supplementary Learning Materials and its Allied Works will be calculated from the date of issue of CD by the Corporation.
- 10.5.2.** The Corporation shall have the right to place the Purchase Order with the other eligible Tenderer(s) if the supply is delayed beyond four weeks after the due date and it shall be at the risk and cost of the Supplier who is in default. The Corporation also reserves the right to take any other action against the Supplier in default for the loss and the consequential loss sustained by the Corporation in addition. The Corporation reserves the right to blacklist the Suppliers, if the supply is delayed.
- 10.5.3.** The printing materials i.e. CD should be returned to the Corporation immediately after the printing is over. Penalty of Rs.100/- per day of delay will be imposed if it is returned after 7 days from the last date of delivery of Supplementary Learning Material.
- 10.5.4.** Size of Supplementary Learning Material should be followed as mentioned in the agreement. If any book is found to be short sized, applicable cost will be recovered for difference between Actual Size and Short Size.
- 10.5.5.** The printer shall use only the Paper as per the Technical specifications, failing which action will be taken either to terminate the contract or to impose such penalty or both as the Corporation may deem fit.
- 10.5.6.** The printer shall not sell the Supplementary Learning Materials and its Allied Works printed as per the specifications in the Tender Document in the open market. If the Corporation receives any complaint on this and if it is found to be proved, the Corporation shall impose penalty of not less than Rs.5,00,000/-

(Rupees Five Lakh Only) for violation of the aforesaid condition. The penalty shall be in addition to the Civil and Criminal action taken by the Corporation against such tenderers in default. The Corporation shall have the right to blacklist such tenderers from participating in the subsequent Tenders of the Corporation for a minimum period of three years.

- 10.5.7.** The eligible Tenderer shall treat the Printing material i.e., C.D printing of Supplementary Learning Materials entrusted by the Corporation as strictly confidential and shall not print or publish translations, annotations, commentaries or guides in connection with the Supplementary Learning Materials or any part of the Supplementary Learning Materials printed by them. For any breach of this condition the contract of the tenderer shall be liable to be cancelled, SD will be forfeited and the tenderer shall be blacklisted without prejudice to other legal rights of the Corporation.
- 10.5.8.** The printer (Tenderers) shall correctly print the required number of copies neatly, accurately and clearly according to the agreement. If copies of the Supplementary Learning Materials and its Allied Works printed and supplied are found defective due to pages not being printed or not readable easily or printed upside down, missing pages and the same reported by any other sources and found proved (such as media, department, parents, students) for such copies, the cost of such defective copies will be recovered and in addition to that, 2% of the print order value as penalty will be levied by the Corporation.
- 10.5.9. Caution Deposit :** For this purpose a sum of **Rs.50,000/-** shall be paid by the printer (Tenderer) as a caution deposit against probable defective copies. The deposit will be retained upto the period of 6 months from the settlement of the last bill for this tender. No interest will be paid on such deposit.
- 10.5.10.** In the case of readable defective copies, appropriate penalties will be levied by the Corporation and the decision of the Corporation in that regard shall be final.

10.5.11. The readable defects during the printing are uneven margin/inking/impression, scum, misregister, Ink setoff/show through, Blanket punch, folio numbers not printed properly, improper wire stitching improper cutting/defective cutting, increase/decrease in the specified size of the Supplementary Learning Materials, defective packing, weak impression of the printed matter, missing of letters/words. For such defects, the following penalty will be levied.

Per defect – 1% subject to a ceiling of 10% of the Print Order value.

10.5.13. The Tenderer shall be liable to indemnify, or reimburse Corporation against any damages sustained by the Corporation including loss of reputation on account of the failure of the Supplier (Tenderer) to fulfill any of the terms and condition of this tender.

10.5.14. If any question arises regarding Quality and Quantity of timely delivery the decision of the Corporation is final and conclusive and together operative and binding on the Supplier.

10.5.15. The Corporation reserves the right to inspect the premises and Work in progress at any point of time. Accordingly necessary accounts should be maintained by the Supplier.

10.5.16. Besides the above mentioned penalty, the Corporation reserves the right to terminate the contract and forfeit the SD without prejudice to other legal rights of the Corporation.

10.6 Major Default of Tender conditions

The following violations will be deemed to be as major default of Tender and agreement conditions.

10.6.1. Printing more than the order quantity specified in the work order.

10.6.2 Making any unauthorized copy from C.D given by the Corporation and failure to destroy the plates used for printing.

10.6.3 Repeated supply of defective copies with compromised Printing Quality, including missing of pages and repetition of Pages.

For any of the above major defaults the contract of the tenderer is liable to be cancelled and the SD liable to be forfeited.

The Corporation shall have the right to blacklist the Contractor for breach of any Conditions and Terms of the Tender / Agreement at any point of time.

10.7 Termination of Contract

a) Termination For Default

1) The Corporation may, without prejudice to any other remedy for breach of Contract by the Contractor, terminate the Contract in whole or part, by a 15 days' written notice of breach of Contract to the Contractor,

- i. If the Contractor fails to deliver any or all of the goods within the time schedule specified in the Print/Work Order, or within any extension thereof granted by the Corporation.
- ii. If the Contractor fails to perform any of the obligation(s) under the Contract;
- iii. If the Contractor is found to have involved in fraudulent, corrupt and unfair practices in competing for or in executing the Contract.

2) If the Corporation terminates the Contract in whole or in part, the Corporation may procure, upon such terms and in such manner as it deems appropriate, the Services similar to those supplied and delivered and in that case the Contractor whose contract is terminated in whole or in part thereof shall be liable to the Corporation for any additional costs involved in procuring the printing and supplying the supplementary learning material to the designated destinations. However, the Contractor shall continue the performance of the Contract to the extent not terminated. The Corporation reserves the right to take further action against the Contractor whose Contract has been terminated in whole or in part.

b)Termination for Insolvency

The Corporation may at any time terminate the Contract by giving 15 days' written notice to the Contractor without compensation to the Contractor and without incurring any liability, if the Contractor becomes bankrupt or otherwise insolvent as declared by the competent authorities Such termination shall not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Corporation.

c)Termination for Convenience

The Corporation may terminate the Contract in whole or in part at any time during the validity period of the Contract for its convenience by giving 15 days' written notice and without compensation to the Contractor. The notice of termination shall specify that termination is for the Corporation's convenience, the extent to which the Contract is terminated, and the date upon which such termination becomes effective. The termination of the contract is without prejudice to the penal consequences and damages for which the Contractor shall be liable for violation of the Contractual obligations.

10.8. Force Majeure

- a) Force Majeure means an event beyond the control of the Contractor and not involving the Contractor's fault of negligence and not foreseeable. Such event may include but are not limited to the acts of Nature such as fire, floods, epidemics, etc., and other events such as wars, revolutions, quarantine restrictions, etc.
- b) If a Force Majeure situation arises, the Contractor shall promptly notify the Corporation of such conditions and the causes thereof through e-mail within 24 hrs of such event. The email communication shall be followed by a report with documentary evidence to be sent to the Corporation within 3 days from the date of occurrence of such event. Unless

otherwise directed by the Corporation in writing, the Contractor shall continue to perform his obligations under the Contract to a reasonably practical extent and shall seek all reasonable alternative means for effective performance of the Contract in time.

- c) In the event of Force Majeure, the delivery period will be extended for a period equivalent to the period during which Force Majeure event was in existence. For this period the Contractor shall not be liable to pay penalty. Further if the performance in whole or part, of any obligation under this Contract is prevented or delayed by reason of Force Majeure for a period exceeding 21 days, the Corporation may at its option and discretion terminate the Contract.
- d) The price quoted by the bidder and accepted by the Corporation shall remain fixed and firm during the extended period during which Force Majeure was in existence. Force Majeure shall not have any bearing on the price quoted by the Contractor in the Tender.

10.9 Conciliation & Arbitration

10.9.1 Conciliation

If any dispute or difference arises between the Corporation and a Contractor with regard to the Contractual obligations, the same shall be referred to a Conciliator and settled by Conciliation as per the provisions of the Arbitration and Conciliation Act, 1996. The Conciliator shall be nominated by the Managing Director of the Corporation. Conciliatory efforts are mandatory in tune with the Alternative Disputes Resolution (ADR) process before invoking the Arbitration Clause. The Conciliator shall endeavor to conclude his proceedings within three weeks from the date of reference of a dispute or claim to him.

The venue of Conciliation shall be at Chennai. The language to be used in the Arbitral proceedings shall be in English.

10.9.2 Arbitration

In case of any dispute or difference arising between the Corporation and the Contractor relating to any matter arising out of or connected with the Contract which still remains unsettled even after Conciliation, such dispute or difference shall be referred to the Arbitrator nominated by the Managing Director of the Corporation. The Arbitral proceedings shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996. If the Arbitrator for any reason has to discontinue the Arbitration before completion of the arbitral proceedings, the Managing Director of the Corporation shall nominate another eligible and suitable person as Arbitrator and such Arbitrator may continue the proceedings from the stage at which his predecessor has discontinued or may proceed de novo. The Arbitral Award shall be final and binding on both the Corporation and the Contractor. No part of the Contract shall be suspended by the Contractor on the ground of pendency of the Arbitral Proceedings.

The venue of Arbitration shall be at Chennai. The language to be used in the Arbitral proceedings shall be in English.

10.10 Jurisdiction

The Courts in the city of Chennai alone shall have the jurisdiction to try any matter or dispute or reference between the Corporation and the Contractors arising out of the Contract.

11. LETTER OF TENDERER

To

The Managing Director
Tamil Nadu Text Book and Educational Services
Corporation, CHENNAI-600 006.

Sir,

I / We do hereby tender / offer to the Tamil Nadu Text Book and Educational Services Corporation for the “ **PRINTING (ON NEWSPRINT) AND DELIVERY OF SUPPLEMENTARY LEARNING MATERIAL (BRIDGE COURSE MATERIAL) ON RATE CONTRACT BASIS**” conforming to the specifications and conditions stated in the annexures.

I / We have understood that the requirement of the Corporation and noted the details of the works to be done. I have carefully understood the conditions of contract and the specifications with all the stipulations to which I / We agree to comply.

I / We hereby undertake to complete delivery of the Supplementary Learning Material at the places mentioned in the specification, within the time limit specified by the Corporation.

I am / We are quite aware that quality of the printing and time of delivery are the essence of this contract and accordingly, I / we would adhere to the same.

I / We further agree that I / We would not withdraw this tender either in full or in part. If by chance, I / we have to withdraw the offer, I / we agree that the EMD paid will be forfeited by the Corporation, without any notice to me / us.

I / We affirm that in any previous tender to the Corporation, I / we have not committed any fraud by furnishing wrong information.

I / We further confirm that in case, any of the information noted above is found to be incorrect, I / We will be liable for any action under the terms of the tender / contract including termination of the contract and forfeiture of the Earnest Money / Security Deposit.

I / We hereby undertake and agree to pay the SD as per the tender conditions.

I / We undertake to sign the contract with the Corporation on the lines of the tender conditions in the tender documents.

I / We further agree that the acceptance of the tender conditions would, by itself, constitute a valid and concluded contract binding on me/us, even if separate contract is not signed.

I / We further agree that in the event of my/our failing to deposit securities mentioned above or to produce the latest income tax and other tax clearance certificate or to execute the Contract within the stipulated period as referred to above, the sum of Rs-----/-deposited with the tender shall be forfeited by the Corporation and in addition, the Managing Director, Tamil Nadu Text Book and Educational Services Corporation , shall be entitled to cancel the contract and there upon arrange for any other person or persons to print the supplementary learning material herein before mentioned and I / We agree to be liable for all damages, losses, charges and expenses arising from or by reason of such failure on our part.

I / We hereby further agree and undertake that:

- a. In case, there is any defect found in the printing or in any part of the supplementary learning material delivered, we undertake to reprint the same by a new one.
- b. If the supplementary learning material delivered are found to have even the slightest damage, due to any reason like in the process of transportation, the supplementary learning material will be replaced by a new one.

I / We hereby declare that I / We agree to do the various acts, deeds and things referred to herein, for printing and delivery of supplementary learning material conforming to specifications.

Having fully understood the tender conditions and the above undertaking in this letter, I / we sign thisDay ofat Chennai.

Yours faithfully,

Authorized Signature :

Name & Title of Signatory:

.....

.....

Name of the Bidder:

.....

Address :

.....

ANNEXURE - I

TECHNICAL SPECIFICATION FOR PRINTING ON (NEWSPRINT) AND
DELIVERY OF SUPPLEMENTARY LEARNING MATERIAL
(BRIDGE COURSE MATERIAL)

1.	A4 Size	For 20.5 x 28 cms
2.	Printable Area	17 x 25 cms
3.	Eligible Machinery	Web Offset 578 mm Cut-off
4.	Pages / Colour	At page levels of 16 / 24/ 32 / 40 to 128 pages in Multi color (CMYK) or in multiple sections of similar configurations.
5.	Paper to be used	In Standard newsprint paper with the following specifications:
		1. Weight : 45 GSM
		2. Brightness: Min.52%
		3. Opacity: Min. 90%
		4.Tear Index, mN.m ² /g, CD Min. 4.5
	Standard as per IS-11688:1999 (Reaffirmed 2016)	
	In general, Standard News Print Paper shall be free from specs, Shives, Pin holes and Wrinkles	
6.	Nature of Binding	Saddle wire stitching
7.	Packing and Despatch	The tenderer should bundle the printed material by medium (Tamil & English) and then by Standard / Class for the quantity to be delivered in 120 DEOs or any other locations as directed by TNTB & ESC

ANNEXURE - II

9. STATEMENTS AND DECLARATIONS

PART - A

TECHNICAL BID

The Tenderer shall furnish the following details without fail.

PROFILE OF THE TENDERER

- I. Name of the Tenderer (Firm) :
 - (a) Address of Office
Phone No.
Mobile No.
 - (b) Address of Works
Phone No.
Mobile No.
 - (c) Address of Storage Godown
Phone No.
 - (d) E-mail address
- II. (a) Nature of the Organisation
Name of Authority (viz.)
Proprietor Owner / Partnership
/ Society/Public Sector
Undertaking/Private Ltd Co.
Director who will execute the
Agreement as prescribed by the
Corporation.
 - (b) Name of the authorised person
to be contacted in all matters relating
to the execution of work.
(The authorised person should be either Proprietor / Partner /
Director authorised by the other Directors or any staff of the
concern firm as authorized by the
- III. (a) PAN
Copies of latest A Xerox copy of the latest
income-tax clearance certificate / Assessment
order / Returns for the last three years are to be
enclosed.
 - (b) GST Registration No.
(Attested Xerox copy to be enclosed).

- (c) Whether the printing press has been registered under Press and Registration of Books Act 1867, (Photo copy to be enclosed).
- (d) Certificate of MSME Dept. DIC or NSIC, if exemption from payment of EMD is claimed. (Attested Photo Copy to be enclosed).
- (e) EMD remittance details.

- IV.
- (a) Name and address of the bank where the bidder is holding an account and where payments can be made
 - (b) Account number with bank code
 - (c) ECS / RTGS / NEFT No.

I certify that the particulars furnished above are true to the best of my knowledge and belief and copies of relevant documents are enclosed.

(All Photo copies of the Certificate should be attested by the Notary Public).

**Signature of the Tenderer
With seal**

ANNEXURE – III (A)**PRE – PRESS****(i) Computer to plate (CTP).**

S. No.	Description of Equipment	Size	Nos.
1	Computer to plate (CTP) (In house facility or tie up)		

ANNEXURE III (B)			
PRESS			
S. No.	Description of Equipment	No. of Machines available in Multi Colour (4+4)	Printing Capacity (Minimum 2.0 Lakh impressions per shift (8 hrs.))
1	Web Offset Cut-off size: 578 mm		
	Max Reel width :		

ANNEXURE III (C)			
POST PRESS : BINDING			
S. No.	Description of Equipment	Size	No. of Machines available
1	Wire-stitching machine (or) Flow Line Machine (Saddle wire Stitching)		
2	<u>Cutting Machine</u> Programme / Fully Automatic		

I / We declare that all the Printing and Binding machineries listed above are own property of the bidding firm and none of the machineries have been procured on hire / lease/ MOU and all the machineries are in working condition.

Place:

Signature of the Tenderer

Date:

with seal

ANNEXURE III (D)

STORAGE SPACE:

- I. The printer should have a minimum storage / godown space of **3000** sq.ft (own / hired).

Available paper storage / godown space in Sq.ft.:.....

Note :

Required Godown / storage space could be own or lease or rental and it should be specified. If specified as rental / Lease, the rental / Lease agreement should cover the contract period with the Corporation.

Place:

Date:

**Signature of the Tenderer
with seal**

ANNEXURE – IV (a)**ANNUAL TURNOVER STATEMENT FOR BIDDER**

The annual turnover of M/s..... for any three consecutive financial years from 2016-2017 to 2019-2020 are given below and certified that the statement is true and correct).

S.No.	Year	Turnover (Rs.)
1.		
2.		
3.		
TOTAL TURNOVER		
AVERAGE ANNUAL TURNOVER		

Date:

Seal:

Signature of the Tenderer/with Seal

**Signature of the Auditor
Chartered
Accountant
(Name in Capital
with Registration
Number)**

ANNEXURE IV (b)

**FORMAT FOR AVAILABILITY OF CASH CREDIT FACILITIES
BANK CERTIFICATE**

This is to certify that M/s _____ (Name and address of the Tenderer) is a reputed company with a good financial standing.

If the contract for **PRINTING ON (NEWSPRINT) AND DELIVERY OF SUPPLEMENTARY LEARNING MATERIALS (BRIDGE COURSE MATERIAL)** for the year 2021”, is awarded to the above firm, we shall be able to provide overdraft/credit facilities to the extent of Rs. _____ to meet their working capital requirements for executing the above contract.

Place:
Date:

Signature:
Name of Authorised signatory
Designation with seal
Address of the Bank

ANNEXURE - V

**STATEMENT OF WORKS DONE / EXECUTED DURING THE
PAST TWO YEARS AS ON 15.12.2020
(To be filled in by the tenderer)**

S.No.	Name & Address of the Organization	Order No.& Date	Qty.	Value of order (in Rs.)	Scheduled Date of Completion of order	Actual Date of completion of order
1	2	3	4	5	6	7

COMPANY SEAL**SIGNATURE :****DESIGNATION:****COMPANY :****DATE:**

ANNEXURE-VI

FORMAT OF AUTHORISATION LETTER

To
The Managing Director
Tamil Nadu Textbook and Educational
Services Corporation,
D.P.I. Campus, College Road,
Chennai-600 006.

I / We hereby irrevocably authorize Mr/Mrs.....

On behalf of (type the Name and Address of the Bidder) to submit a Bid and subsequently negotiate and sign the contract with the Corporation relating to Tender Ref. R.C No. 13410 / PUR 1 /2020

Specimen Signature of
Authorised Person

(To be attested)
Signature of Proprietor
/ Partner / Director /
Competent Authority

Place:

Date:

NOTE :

Authorized person should be a Partner / Director or any other staff of the concerned firm authorized by the competent authority.

ANNEXURE-VII

Date:

DECLARATION

I / We having the registered office at
.....
..... hereby declare that the Firm / Company or its
Partners / Shareholders have not been blacklisted by this Corporation or
by any other Governments / Government Undertakings /Corporations.

**Signature of the Tenderer
with Seal**

ANNEXURE -VIII

DECLARATION FORM

I/We.....having
the registered office atdeclare that I/we
have carefully read all the terms and conditions of Tender floated by the
Tamil Nadu Text Book and Educational Services Corporation, Chennai
vide Tender Ref. No._____ for **“PRINTING (ON NEWSPRINT) AND
DELIVERY OF SUPPLEMENTARY LEARNING MATERIAL (BRIDGE
COURSE MATERIAL) ON RATE CONTRACT BASIS”** and I / we shall
abide by all the conditions set forth therein. I/we also undertake to take
back the rejected defective item at our risk & cost and replace the same
within the stipulated time.

**Signature of the Tenderer
with Seal**

ANNEXURE -IX

CERTIFICATE

I/we having office at.....declare that the tender forms downloaded from the website <http://www.tenders.tn.gov.in> / <http://www.textbookcorp.tn.gov.in> have not been tampered with / modified in any manner. In case, if the same is found to be tampered with / modified, my / our Tender shall be summarily rejected.

**Signature of the Tenderer
with Seal**

ANNEXURE – X**SELF CERTIFICATION OF QUALITY**

Certified that the quality of samples of News print paper submitted with the Tender conforms to the technical specifications prescribed in Annexure.

A. Specification:

Description	Required Specification	Whether samples conform to Specifications (Yes / No)
45 GSM Standard News Print Paper	As per specifications as given in Annexure - I	

Signature of the Tenderer
With Seal.

PRICE BID**ANNEXURE-XI****PART - B****PRINTING (ON NEWSPRINT) AND DELIVERY OF SUPPLEMENTARY LEARNING MATERIAL (BRIDGE COURSE MATERIAL) ON RATE CONTRACT BASIS"**

Sl.No	Specification	Rate Per page for "PRINTING (ON NEWSPRINT) (excluding GST)
		Rs. Ps
	Rate per page for printing on 45 GSM Standard newsprint paper as per Annexure -I. Format related to printing: i) Page size: A4 - 20.5 x 28 cms, ii) Printable area: 17 x 25 cms, Page levels at 16 to 128 (16/24/32/48 and so on) in Multi colour (4 colours including Black) when it is delivered to 120 DEOs or any other location within TamilNadu as directed by TNTB & ESC	

Note: (Rate to be quoted is inclusive of cost of standard News print paper, Digital proof, Machine proof, Printing, Binding, Packing and Despatching).

1. Rates quoted above should be excluding GST.
2. Rate will be considered for available machinery size and its relevant operations only.
3. Time schedule must be strictly adhered. The printer will be required to give special attention for printing and delivery of supplementary learning materials without any delay.
4. Sample of standard Newsprint paper to be used shall be enclosed in accordance with specification as per Annexure - I

ANNEXURE - XII**LIST OF DISTRICT EDUCATIONAL OFFICES**

Sl.No.	DISTRICT EDUCATIONAL OFFICE	NAME OF THE DISTRICT
1	CHENNAI (SOUTH)	CHENNAI
2	CHENNAI (NORTH)	
3	CHENNAI (EAST)	
4	CHENNAI (CENTRAL)	
5	CHENNAI (WEST)	
6	KANCHEEPURAM	KANCHEEPURAM
7	CHENGALPATTU	
8	MADURANTAKAM	
9	SRIPERUMBUDUR	
10	ST.THOMAS MOUNT.	THIRUVALLUR
11	THIRUVALLUR	
12	PONNERI	
13	AVADI	
14	TIRUTTANI	
15	AMBATTUR	VELLORE
16	VELLORE	
17	THIRUPATHUR	
18	ARAKKONAM	
19	RANIPETTAI	
20	VANIYAMBADI	THIRUVANNAMALAI
21	THIRUVANNAMALAI	
22	CHEYAR	
23	ARANI	
24	POLUR	
25	CHENGAM	DHARMAPURI
26	DHARMAPURI	
27	PALACODE	
28	HARUR	

29	KRISHNAGIRI	KRISHNAGIRI
30	HOSUR	
31	MATHUR	
32	THENKANIKOTTAI	
33	VRIDHACHALAM	CUDDALORE
34	CUDDALORE	
35	CHIDABAMBARAM	
36	VADALUR	
37	VILLUPURAM	VILLUPRAM
38	TINDIVANAM	
39	KALLAKURICHI	
40	ULUNDURPETTAI	
41	TIRUKKOVILUR	
42	GINGEE	
43	THANJAVUR	THANJAVUR
44	KUMBAKONAM	
45	PATTUKKOTTAI	
46	ORATTANADU	
47	THIRUVARUR	THIRUVARUR
48	MANNARGUDI	
49	NAGAPATTINAM	NAGAPATTINAM
50	MAYILADUTHURAI	
51	SIRKAZHI	
52	ARIYALUR	ARIYALUR
53	UDAYARPALAYAM	
54	SENDURAI	
55	PERAMBALUR	PERAMBALUR
56	VEPPUR	

57	TRICHY	TRICHY
58	LALGUDI	
59	MUSIRI	
60	MANAPPARAI	
61	KARUR	KARUR
62	KULITALAI	
63	NAMAKKAL	NAMAKKAL
64	THIRUCHENGODE	
65	SALEM	SALEM
66	SANKAGIRI	
67	SALAM (RURAL)	
68	ATTUR	
69	EDAPPADI	
70	ERODE	ERODE
71	GOBICHETTPALAYAM	
72	BHAVANAI	
73	SATYAMANGALAM	
74	PERUNDURAI	
75	COIMBATORE	COIMBATORE
76	POLLACHI	
77	PERUR	
78	S.S KULAM	
79	THIRUPUR	THIRUPUR
80	PALLADAM	
81	UDUMALAI PETTAI	
82	DHARAPURAM	
83	COONOR	THE NILGIRIS
84	GUDALORE	

85	PALANI	DINDUGAL
86	DINDUGAL	
87	VATTALAKUNDU	
88	VEDASANDUR	
89	PUDUKKOTTAI	PUDUKKOTTAI
90	ARANTHANGI	
91	ILUPPUR	
92	SIVAGANGAI	SIVAGANGAI
93	DEVAKOTTAI	
94	TIRUPPATTUR	
95	PARAMAKUDI	RAMANATHAPURAM
96	RAMANATHAPURAM	
97	MANDAPAM	
98	MADURAI	MADURAI
99	MELUR	
100	USILAMPATTI	
101	THIRUMANGAMALAM	
102	UTHAMAPALAYAM	THENI
103	PERIYAKULAM	
104	THENI	
105	ARUPPUKOTTAI	VIRUDHUNAGAR
106	SRIVILLIPUTTUR	
107	VIRUDHUNAGAR	
108	SIVAKASI	
109	KOVILPATTI	THOOTHUKUDI
110	THOOTHUKUDI	
111	THIRUCHENDUR	

112	THIRUNELVELI	THIRUNELVELI
113	CHERANMADEVI	
114	TENKASI	
115	SANKARANKOVIL	
116	VALLIYUR	
117	NAGARKOVIL	KANNIYAKUMARI
118	THUCKALAY	
119	KUZHITHURAI	
120	THIRUVATTAR	